CONFERENCE PRESENTATIONS

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Transitioning from TAPUHI –
Implementing a new collection management system at the Alexander Turnbull Library

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Alexander Turnbull Library, National Library of New Zealand

20 October 2016
Forging Links: People | Systems | Archives
Australian Society of Archivists 2016 Conference Parramatta, Sydney
Alexander Turnbull Library

- Research library within National Library of New Zealand
- Unpublished collections by format:
  - Manuscripts & Archives
  - Photographic Archive
  - Oral History & Sound
  - Drawings, Paintings & Prints
  - New Zealand Cartoon Archive
  - Archive of New Zealand Music
  - Cartographic Collection
  - Printed Ephemera
  - Rare Books & Fine Printing

Alexander Horsburgh Turnbull, age 23. Photograph by Henry Frederick Van der Weyde, 1891. Ref: 1/2-032603-F, Alexander Turnbull Library
TAPUHI

Te Reo Māori meaning, “to nurture”

Turnbull Automation Project for Unpublished Heritage Items

A bespoke collection management system implemented in 1991

Welcome to TAPUHI

The Alexander Turnbull Library is the research library within the National Library of New Zealand. It supports research especially in the New Zealand and Pacific area.

TAPUHI provides access to descriptions of the unpublished manuscripts, oral history and pictures collections of New Zealand and Pacific material in the Alexander Turnbull Library. To use the original material you need to visit the National Library in Wellington, New Zealand.

The National Library's onsite services are changing. Find out more on the National Library website.

Search TAPUHI

- Manuscripts and Archives Collections
- Drawings and Paintings, Ephemera, New Zealand Cartoon Archive and Map Collections
- Photographic Collections
- Combined Pictorial Collections
- Oral History Collections
- Combined Collections

Need Help?

- Finding your way around TAPUHI
Structure of TAPUHI:

- 7 Accounts
- 4 Record Types
- 29 Record Formats
- 56 Lookup Tables
- 264 Fields (with up to 10 sub-elements per field!)
TAPUHI staff view

Record Title: Diva Productions Ltd
Search Dates: 1972 - 2014
Display Dates: 1972-2014
Accession Record: Diva Productions
Search Dates: Records of the Topp Twins
Display Dates: Records of the Topp Twins (A2013-273)
Accession Record: Diva Productions
Search Dates: Further records of the Topp Twins (A2014-202)
Display Dates: MS-Group-2258
Collection Status: COLLECTION
Issue Status: GROUP of Issuable Items
Collection Series: Series 1 Personal documents (Series-5698)
Search Dates: Series 2 Press clippings (Series-5712)
Display Dates: Series 3 Concert tours and publicity materials
Search Dates: (Series-5713)
Display Dates: Series 4 Business Records (Series-5720)
Search Dates: Series 5 Camp Mother's Mayoral Campaign (Series-5721)
Display Dates: Series 6 Topp Twins publications (Series-5722)
Search Dates: Series 7 Other publications (Series-5723)
Display Dates: Series 8 Diaries and address books (Series-5725)
Te Ara Panuku project – “The path to move forward”

- Modernising Turnbull data - making it exportable and useable in a linked, open data environment
- Standards-based approach
  - Descriptive standards ISAD(G) and ISAAR(CPF)
  - Encoding standards EAD and EAC-CPF
  - Unicode to support Māori macrons and special characters
TAPUHI raw data
Te Ara Panuku Project Timeline

- Software replacement business case approved: November 2014
- Contract signed with KE Axiell: February 2015
- Data migration rules and mappings to EMu begun: April 2015
- EAC-CPF customisation specifications developed: June 2015
- Data migration
  - Data mappings finalised: 20 July 2015
  - Testing iteration one: 31 August – 18 September 2015
  - Testing iteration two: 6 – 14 October 2015
  - Testing iteration three: 5 – 11 November
  - Testing iteration four: 18 – 19 November
- TAPUHI goes read-only: 19 November 2015
- Writing of instruction manuals and providing EMu software training for staff: December – January 2016
- First descriptive record entered in EMu: 14 January 2016
- Public go-live: 26 January 2016
Kia ora! Welcome to Tiaki, the Alexander Turnbull Library's catalogue for unpublished collections

Use the left panel to search the Alexander Turnbull Library’s catalogue and finding aids.

Register to request collection items to view for your next visit to the Library, or log in if you are already registered on Tiaki.

For more information about viewing collection items in the Alexander Turnbull Library please see our website.

Visit the National Library of New Zealand’s website to search across the published and unpublished collections together.
Migrating TAPUHI data into KE EMu

- Accession Lots
- Catalogue [EAD]
- Thesaurus [Names – EAC-CPF]
- Conservation
- Condition Checks
- Valuations
- Parties
- Requests
- Internal Movements
- Lookup Lists


Negatives of the Evening Post newspaper
Ref: EP/1955/1550-F

Alexander Turnbull Library, Wellington, New Zealand.

www.natlib.govt.nz
TAPUHI Pre-Acquisition & Accession Records

- Data from MANA, DRAW, PHOTO & ORAL accounts
- Multiple accessions for the same collection
- Original Order & Provenance broken
- Post-1991 accessions only
2016-0142 - Brumfit, Ethel, 1880?-1961: Diaries - [Accession]

Record Details
Record Type: Accession  Curatorial Sect: Archive of New  Accession No: 2016-0142

Lot Details
Title: Brumfit, Ethel, 1880?-1961: Diaries

Proposed Acquisition Record
Details: Comprises 33 diaries and 2 appointment books of various sizes belonging to Wellington singer and composer Ethel Brumfit, after she moved to the United Kingdom in 1902. Brumfit's diaries and appointment books correspond to the years 1903-1930, 1932, 1940-1947, 1951-1953, and 1957-1959; the final diary also includes some

Physical Description: Mss, typescripts, silver gelatin photoprints, printed matter

Unit Date: 1903-1961  Previous Accession N

Extent
<table>
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<tr>
<th>Quantity</th>
<th>Type</th>
<th>Detail</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>36.00</td>
<td>volume(s) various sizes including papers, photographs and ep...</td>
</tr>
<tr>
<td>2</td>
<td>0.80</td>
<td>Linear Metres</td>
</tr>
</tbody>
</table>

Lot Summary
Acquisition 1  Acquisition 2  Additional  Finance 1  Finance 2  Tax
TAPUHI Descriptive Records

- Data from MANA, DRAW, PHOTO & ORAL accounts
  - Separate Arrangement & Description practice (20+ years!)
  - Different record types available (Series records only available for MANA)
- Transforming data to ISAD(G) and EAD complex
## KE EMu – Catalogue Module

The image shows a screenshot of the KE EMu (Kepler Electronic Music) Catalogue Module. The module displays a record for Ethel Brumfit, 1881-1961: Diaries, compositions, related papers, and photographs.

### Record Details
- **Unit ID:** ATL-Group-00024
- **Unit Title:** Brumfit, Ethel, 1881-1961: Diaries, compositions, related papers, and photographs

### Collection Details
- **Unit ID:** ATL-Group-00024
- **Unit Title:** Brumfit, Ethel, 1881-1961: Diaries, compositions, related papers, and photographs

### Unit Details
- **Unit Type:** Archive - EAD
- **Unit Status:** Complete
- **Curatorial Section:** Archive of New Zealand Music
- **Access Restriction:** Partly restricted collection
- **Level of Descriptive:** Standard
- **Is Original:** Yes

### Parent Record
- **Parent Record:**

### Digital Content
- **Has Digital Content:** Yes
- **Born Digital:** Yes

### Issue
- **Physically Issuable:** Yes
- **Issue Priority:**

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[Website URL: www.natlib.govt.nz]

[Logo: Te Puna Mātauranga o Aotearoa]

[Logo: NATIONAL LIBRARY OF NEW ZEALAND]
TAPUHI Index Records

- Name [EAC-CPF]
- Subject
- Place
- Iwi/Hapū
- Genre/Form
  - Record Type
  - Image Type
  - Media/Processes
KE EMu – Thesaurus (EAC-CPF)
Cox, Kirsty Ann, 1978-

**Date(s):** 1978-

**Biography/History:** Librarian at Alexander Turnbull Library from 2006. National Councillor of Archives & Records Association of New Zealand (ARANZ) 2009-2012.

**Associations**

<table>
<thead>
<tr>
<th>Name(s)</th>
<th>Relationship</th>
<th>Description</th>
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<tbody>
<tr>
<td>Bearsley, Amanda Blys, 1981-</td>
<td>Family</td>
<td>sister</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Place(s)</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rawene</td>
<td>Birthplace</td>
</tr>
</tbody>
</table>

**Related Material**

- [Subject] - EPHDL-0210, Archives and Records Association of New Zealand: Records & Archives Week, 1-7 May 2012. Scandalous! The evidential value of records and archives. For an event near you, visit www...
- [Subject] - EPHDL-0211, Archives and Records Association of New Zealand: Records & Archives Week, 1-7 May 2010. Industrious kiwis. Archives and industry: recording kiwi ingenuity and our no. 8 wire mentali...
- [Subject] - EPHDL-0212, Archives and Records Association of New Zealand: Records & Archives Week, 1-7 May 2011. From the hangi pit to the Weetbix kid: recording the history of food in New Zealand. For an ...
Successes (and a few lessons learnt...) 

• Successful IT project in a large government organisation!
• Data successfully migrated
• Compliant with ISAD(G), ISAAR(CPF), EAD (2002) and EAC-CPF
• New functionality and features far beyond what TAPUHI could offer
• Better user interface for public users and for staff
• Original order and provenance retained
• Checking & publishing of finding aids better managed
• Bulk update & import of descriptive records
• Improved searching & reporting
Questions?

https://tiaki.natlib.govt.nz/
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@hokiarchgirl
valerie.love@dia.govt.nz
@kiwiandkumara

Steve Jobs. 19 January 2011. Webb, Murray, 1947-