Dear Members,

Various individuals under the leadership of ASA Online Project Board are devoting considerable hours to the development of the new membership database and associated website. The new site will have an updated look, but the most significant enhancement will be the additional functionality to allow members to update their own details, renew online, access member only pages etc. Project Manager, Richard Lehane has overseen the commencement of training for those who will be involved in contributing content and testing the new site. There is a great deal of work involved with mapping and migrating the database plus reviewing the content of the current site. Council will hold a face-to-face meeting in Sydney on 8-9 May to review the delivery of the ASA Online project with Richard, the ASA Membership Officer, Angela McGing and Finance Officer, Danielle Yan.

For most members, their main personal interaction with the ASA is through their local Branch, which are pivotal to the viability of the ASA however the vitality of Branches themselves can wax and wane over time. It can be particularly challenging for the smaller Branches, though that is not always the case. Branch committees readily welcome new ideas and input into programs and activities. If there is an activity, presentation or visit which you would like to see locally, then contact your Branch committee and offer to help make it happen.

I am interested in visiting Branches during the year to meet with members, so let me know if your Branch would be keen arrange a visit.

Kylie Percival
President
the 18th Annual Mander Jones Awards

For works published in 2013

The Annual Mander Jones Awards focus on excellence in archival writing and/or publishing. These awards honour Phyllis Mander Jones, author of Manuscripts in the British Isles relating to Australia, New Zealand and the Pacific, ANU Press, 1972.

Conditions of entry

- Any person or institution may nominate
- A publication is defined as printed or electronic material intended for distribution
- Entries must have been published in the 2013 calendar year
- A copy of the work or instructions on accessing the work must be submitted with the nomination form along with a short statement in support of the nomination.
- Where feasible, it is recommended that nominators secure the consent of the nominee/s and provide their contact details.

How to nominate

1. Make as many copies of the nomination form as required. Complete the relevant details for each entry and forward, together with a copy of the publication, to the Mander Jones Awards Committee Secretary, Rowena Loo or c/o Queensland State Archives, PO Box 1397, Sunnybank Hills, Qld, 4117. Nominations in electronic form are preferred where possible.

2. It is recommended that you make a copy of your completed nomination form in case there are any queries. All nominations will be acknowledged.

3. For further information contact the Mander Jones Awards Committee Secretary, Rowena Loo (07) 3131 7980

Notification and presentation of the Awards

All winning nominations will be notified in writing and the Awards will be presented at a special function in conjunction with the ASA Conference in October 2014. Winners will be presented with a certificate. Details of the winning entries will be published in the Australian Society of Archivists Bulletin.

Nominations close 16 May 2013

Victorian School Archives SIG Term 1 Meeting

Mr John Waterhouse ASA Vic School Archives SIG Network Meeting Co-ordinator and Archivist at Beaconsfield College welcomed the meeting and introduced host Stewart Brook, Alumni Manager. The meeting was held in The Lodge, Melbourne Grammar School and Stewart explained that the archives and impressive facilities at The Lodge were constructed because of a generous bequest from an Old Melburnian - Jack Morrow. Stewart then introduced the topic of the Centenary of World War I and the huge impact the war had on the School.
Melbourne Grammar was established in 1858 and in WWI, 1151 enlisted and 210 Old Melburnians died. Of this number one was a Headmaster, two were Heads of Houses, one was School Matron and one was School Chaplain.

The tragedies of WWI had a profound impact on those that survived the carnage and resulted in the building of the War Memorial Hall which was paid for by subscriptions from Old Melburnians that were collected from 1917. It has been described as ‘one of the most significant demonstrations of loyalty to the School’. The War Memorial Hall was opened on 11 November 1928.

Old Melburnians who survived WWI and went on to achieve great things such as Stanley Melbourne Bruce who served at Gallipoli and was twice wounded and went on to become PM of Australia. Lord Richard Casey who served in Egypt, Gallipoli and France and later became Governor General of Australia. These individuals and many others are the stark reminder of what may have been, the extinguished potential of those who died during WWI.

Other notable Old Melburnians are now on the School’s website with detailed documentation and photographs. Many of those who died and served and achieved great things are documented here and this is a valuable resource for both students and the school community. Stewart described how students in Year 10 are involved in research projects of Old Melburnians. One initiative that yielded some surprising artefacts was when a request was made in the Grammar News asking for memorabilia, photographs, or documents of Old Melbournians who had served in the World Wars. As a result, items were donated such as a framed photograph of an Old Melburnian who was awarded a DSO, pictured with his medals and with black strips to indicate the number of times he had been wounded; a tin containing chocolates with the cheery Happy New Year message from King George V to soldiers in WWI; a Mentioned in Dispatches document signed by Winston Churchill; series of box brownie photos and a commemorative sword from the Naval academy in Dartmouth England awarded to an Old Melburnian for boxing. Stewart concluded that the appeal had been a success and that in the process they had recovered some remarkable stories and artefacts that enrich the collection.

After a break for morning tea John Waterhouse directed a lively discussion regarding how archivists and schools can engage students and the community with their historical records of the wars. Also for younger schools it was suggested that students could interview someone who had lived through the war. Members of the group offered examples of how their schools were approaching the topic of commemoration of WAI and Anzac Day.
Hobart
July Further details to be provided in the May issue of Archive Matters.

The meeting concluded with a tour of Melbourne Grammar Archives and displays in The Lodge. The lively discussion continued over lunch with twelve members including visitors from Hobart, Ballarat and Wangaratta. Click here to see photos taken on the day.

Joanne Horsley
Carey Baptist Grammar School Archivist

A&M Frequently Asked Questions

The ASA journal Archives & Manuscripts is published by the international publishing house Taylor and Francis. Many members have asked for more details about aspects of the contract between the ASA and T&F. The FAQs document addresses these questions. It has been developed collaboratively by the A&M editorial team, the A&M Editorial Board, and the ASA Council. However, it is not exhaustive. If you have a further question and answer which you think should be included, please contact me.

Dr Louise Trott
A&M Managing Editor

Call for papers - Extended Deadline - ASA / ARANZ 2014 Conference

The conference committee are happy to open the call for papers for the joint ARANZ / ASA conference at the University of Canterbury, Christchurch, NZ September 30 – October 3 2014.

The conference programme will have a mix of keynote speakers, plenary sessions, and lightning talks. There will be pre and/or post conference workshops also.

We welcome proposals based around the broad theme of connecting, but also want to hear from you if you’ve got a project, idea, experience or research on archives, records or information management fields.

Submissions are due by Friday 11 April 2014 and should be emailed to Programme Coordinator, Mark Crookston.

Proposals should include:

- Your contact details: title, name, email, and phone
- Title of presentation
- An abstract (approx 300 words)
- A biographical history (approx 100 words)
- Your preferred presentation format i.e. 40 minute plenary, 20 minute presentation, or 10 minute lightning talk.

More information about the theme and conference can be found on the ASA website and on the ARANZ website.
If you would like to discuss your ideas before submitting your proposal, please email Mark Crookston.

---

**Closure of Local Government SIG**

Following the formation of the new ASA [Government Special Interest Group](http://newsletter.brightlabs.com.au/t/ViewEmailArchive/r/9127A253FC45BA702540EF23F30FEDEDC67FD2F38AC4859C/) (GovSIG), it has been decided to amalgamate the Local Government SIG within this broader group. Local Government SIG memberships will be automatically become members of GovSIG.

GovSIG has been designed to cover the interests of all archivists working within the government sector.

Thank you to all the previous convenors and committee members and everyone who has been involved with Local Government SIG since its establishment in 1991.

---

**Appointments & Departures**

- **Congratulations to Debra Crowe** who has recently been appointed to the role of archivist at the Australian Rugby Union after resigning from The Scots College, Sydney. Debra was at Scots for 12 years, moving from the library to archives after undertaking her Masters at Edith Cowan University. Debra hopes to continue her association with schools as the ARU has strong links with many of the rugby playing schools.

- **Gordon Cooper**, archivist, historian and history teacher at Sydney Grammar School retired at the end of 2013. Gordon was at Sydney Grammar as History Master from 1968-1969, returning in 1975 as History Master then Registrar until 2002. He was then appointed School Archivist until his retirement at the end of 2013. He continues to work as the honorary archivist at St James' Church, King St, Sydney. In the past few years Gordon has run and hosted a number of very useful Archive Manager and Archive Server training sessions. The NSW School Archives SIG wish Gordon well in his retirement and thank him for his contribution to our SIG.

- **Bridget Minatel** has been appointed full-time archivist at Sydney Grammar. Bridget started at Grammar in 2009 as part-time Library Assistant at Sydney Grammar Edgecliff Prep. and in 2010 became Archives Assistant while completing her Graduate Diploma in Information Studies specialising in Archives & Records Management at Charles Sturt University. She also has a Graduate Certificate in Arts Administration (UNSW) – which proves a useful addition in the complex collections that make up school archives.

If you would like to make an announcement, please email the ASA their name and their new position/employer. You may also wish to include a short 80 - 100 words note about the person's previous experience and a quote regarding their appointment or departure.
Queensland School Archives SIG Term 1 Meeting

The first meeting of 2014 was held at St Aidan’s Anglican Girls School, Brisbane on Tuesday 9 March. It was aimed at those new to the school archives and therefore the Professional Development Day was advertised not just within the SIG Group but also to South East Queensland Schools via local and national Teacher-Librarian networks. We were amazed at the response and had the largest group on record of 50 who attended on the day. Whist many came from in and around Brisbane, we had attendees from the Sunshine Coast, Gold Coast, Toowoomba, Dalby and Innisfail.

The morning began with Denise Stephenson, the Queensland School Archives SIG Convenor speaking about the setting up of a school archive, the parameters to put in place and the difference between a librarian and a school archivist. The rest of the day, two of our Qld ASA members, Christine Ianna and Alison McCrindle looked at practical ways of preserving the items in our collections and the importance of trying to avoid problems caused by lighting, damp, cockroaches, mould, humidity, and dust, being mindful that most school archives are run on a limited budget. They gave basic advice on looking after paper, banners and textiles and answered numerous questions from the group as the day progressed.

Before the close of the meeting, the group were given the chance to list the topics they would like the SIG PD days to cover for the rest of this year. By far the most popular choices were accessioning, arranging and describing all material accepted into the School Archive in keeping with professional archival policies and standards (6 requests), using social media to promote the school archives (6 requests) and explaining to our clients within the school community the social, cultural and historical value of archives within the school’s curriculum (6 requests).

The day ended with a tour of the St Aidan’s School Archives.

We would like to thank the Queensland Branch of the ASA in assisting us to deliver this very successful meeting and hope that it is the first of many collaborative ventures. We would also like to thank Wendy Biggs and her colleagues at St Aidan’s School for hosting the event.

The next meeting will be on Thursday 8 May at Calvary Christian College.
Membership Matters

We are delighted to welcome the following new members to the Society:

- Satoko Mita, Masters Student at Curtin University
- Jade Koekoe, Open Universities student
- Karen Vidler, Senior Book and Paper Conservator with Book Conservation Services
- Fairholme College, Qld, (delegate Jenny Noble)
- Yoke Wong, studying at Curtin University
- Matthew Pengilley, Open Universities student
- Dr Nicholas Sparks, University of Sydney
- Jonathan Head
- Emanuel School, NSW (delegates Michelle Favero and Sonia Newell)
- Our Lady of the Sacred Heart College, Vic (delegate Lee Toll)
- Library and Archives Canada
- Robin Perry, studying the Graduate Diploma in Records Management & Archives at Curtin University
- Firbank Grammar School, Vic (delegate Jena Riordan)
- Teri Arico, Archive Officer with The Performance Space
- Nishant Kotecha, Wollongong Coal Ltd
- North Cottesloe Primary School, WA (delegate Lynne Mannolini)

Online access to Archives and Manuscripts

Please let the Membership Officer, Angela McGing know if you have not received an email from Taylor & Francis about online access to Archives & Manuscripts, or if you are having trouble accessing the journal online.

NSW Branch news

Sonya Sherman's adventures in the Cayman Islands - Little Archive by the Sea

Sonya Sherman addressed the March NSW Branch meeting on her work and experiences in the Cayman Islands. This included roles in both the Cayman Islands National Archive and records management in a private consulting firm. The Cayman Islands National Archive is a relatively new institution located on Grand Cayman, the main island of this small island state whose economy is dominated by tourism, shipping and the financial services industry. Sonya's challenges during her time in Cayman included the need for a records management policy framework, which has been felt by the profession in many places, and a more specific one of disaster recovery, as a result of the devastation brought by Hurricane Ivan in September 2004.
Developments at the State Library of NSW

State Library of NSW / Mitchell Library:
Changes to Library services that included staff reduction, changes to the use of the reading rooms and issue points for books and original materials were announced at the end of 2013. Guy Tranter and Louise Trott are members of the Mitchell Library Consultative Group (MLCG), representing the ASA NSW Branch and the ASA Council respectively. The MLCG comprises a large pool of representatives from the various organisations with a particular interest in the Mitchell Library and its collections. Guy attended the first meeting of the Group in December 2013 and Guy and Louise both attended the second meeting of the Group on 26 February 2014. This meeting was reported on in the March 2014 NSW Branch Newsletter. The next meeting of the MLCG will be held on 16 April 2014, and the group will meet regularly thereafter every 6 to 8 weeks.

The State Librarian has stated in a letter to the ASA that "Qualified archivists and librarians will continue to be employed in relevant areas of the State Library including… the Mitchell Library Collection". However, it remains a concern of the ASA that the acquisition, arrangement and description, reader services and ongoing care of the collection will be jeopardised in the long term if staff are not dedicated to these specialised roles.

For further details see the NSW Branch April Newsletter.

BACK TO TOP