

## APPENDIX 6

### SOURCES OF INFORMATION ABOUT COURSES IN ARCHIVES AND RECORDS IN AUSTRALIA AND NEW

Other than direct contact with individual education and training providers, there are three principal authoritative sources of information about professional education courses in Australia and New Zealand for archivists and records managers that are available on the Internet. None is completely comprehensive. For example, there is no list of courses which were formerly available and accredited by professional associations but no longer offered by the providing institutions. Nor is there any comprehensive compilation of VET courses, Registered Training Authorities (RTOs) or other training providers available, although the RMAA website does include information on some courses in this sector.

The information sources are:

#### **International Council on Archives Section for Archival Education and Training (2002) *Directory of Archival Education and Training Institutions.***

The complete *Directory* is freely downloadable as a zip file:

<http://www.ica-sae.org/directory.html>

The ICA/SAE's *Directory* project aims to provide information about archival education and training programs for potential students and employers; and to promote communication and cooperation among archival educators and trainers in all countries. The *Directory* contains information gathered directly from providers who responded to a call for information placed on archives and records management listserves worldwide. It does not exclude entries for the VET sector and independent training providers, but none from Australia or New Zealand responded. Nor does it exclude entries from providers of education and training for records managers, although its title may not make this clear to users of Australian terminology. ICA/SAE plans to keep the *Directory* up to date and new or updated entries are welcome<sup>1</sup>.

Entries for Australia and New Zealand are in the section headed Oceania. Each *Directory* entry contains contact details and some background information for each organisation, including whether or not any quality assurance programme applies, such as course recognition or accreditation by professional bodies. The institution's courses are listed and information for each includes: number of hours of instruction, number of subjects in the course; delivery mode; entry requirements ; and approximate cost of tuition in US dollars.

#### **The Records Management Association of Australia**

TAFE and university courses of interest to its members are listed on the RMAA website's professional development pages, arranged by state.

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<sup>1</sup> Contact Karen Anderson for data entry forms: [k.anderson@ecu.edu.au](mailto:k.anderson@ecu.edu.au)

Information and guidelines concerning the Association's course recognition process is provided and courses recognised by the Association are clearly marked in the listings. <http://www.rmaa.com.au/profdev/index.html>  
 Information provided for each course includes course provider, course title and code, delivery mode, course duration and brief contact details. Links are provided to information about each course available on providers' websites. A list of some short training courses available is also provided:  
<http://www.rmaa.com.au/profdev/short.html>

**The Australian Society of Archivists, Inc.**

The ASA website lists courses which have been accredited by the Society at <http://www.archivists.org.au/council/accreditedcourses.html>  
 Although Procedures and Criteria for Accreditation are set out on the ASA's website, the Society's accreditation process is currently under review.

**AVAILABILITY OF RESEARCH DEGREES**

Curtin University, Edith Cowan University and Monash University all offer opportunities for higher degrees appropriate for Archivists and Records Managers with the appropriate entry qualifications. It should be noted that these awards may not include any indication of a particular discipline in their title. Examples of course titles include:

<b>Award title</b>	<b>Institution</b>
Master of Arts (Archives and Records)	Monash University
Masters by Research	Curtin University
Master of Science (Information Science)	Edith Cowan University
Doctor of Philosophy (PhD)	Curtin University Monash University
Doctor of Philosophy (Information Science)	Edith Cowan University

Identification of an appropriate research topic is usually negotiated with the School and in particular, with the student's research supervisor.  
 As a result of changes to Commonwealth Government funding criteria for research degree places in universities, the number of places is limited and entry to these courses is in most cases highly competitive.